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## **Rules of Membership**

**January 2008  
Last Reviewed April 2018**

- All parents and carers of disabled children and young people aged 0 – 25 living in the London Borough of Waltham Forest can be members of the forum
- Forum members will not use meetings to air grievances or complaints about issues pertaining to an individual or organisation that should be dealt with via a relevant complaints procedure.
- Members attending any activity or event hosted by WFPF should refrain from behaving in an argumentative or violent manner towards other members or partner agencies and should never do anything that could bring WFPF into disrepute
- Forum members will show respect to each other at all times. In general, people acting on WFPF' behalf or attending events hosted by WFPF should aim to be honest and ethical in their dealings with each other, with community members, partners, and the public.
- Forum members will not practice or tolerate discrimination based on place of origin, ethnicity, citizenship, gender, age, political or religious affiliation, sexual orientation, marital status, family relationship, or economic or medical status.
- Forum members attending activities and events hosted by WFPF must respect and maintain the confidentiality of sensitive information they have gained due to their association with WFPF. This may include personal information about other members or members of the public, and/or information about the internal workings of WFPF or its partners.
- Forum members will agree on collective issues to take up with the appropriate key policy maker or service provider.
- Forum members will have one vote each which they can use to decide the outcome of issues debated within the forum.
- Members will not use the forum for fundraising for other groups or promoting activities (e.g. protests or campaigns) which are against the forum's ethos of participation
- Members will abide by all Waltham Forest Parent Forum policies

- Members will be issued with a copy of the Rules of Membership either in paper format or by email when joining the forum. Receipt of this information shall be deemed as acceptance of an agreement to abide by the Rules of Membership.

### **Termination of Membership**

Membership is terminated if:

(1) if WFPF ceases to exist.

(2) the member dies

(3) the member resigns by written notice to the steering group or chooses to unsubscribe from forum emails

(4) any sum due from the member is not paid in full within six months of it falling due;

(5) The member is removed from membership by a resolution of the steering group that it is in the best interests of the forum that his or her membership is terminated. A resolution to remove a member from membership may only be passed if the member has been given at least twenty-one days' notice in writing of the meeting of the steering group at which the resolution will be proposed and the reasons why it is to be proposed.