









SEND Monthly Dashboard: Introduction & Contents

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Introduction

Education, Health and Care Plan (EHCP) Referral decision: Following a request for an EHC needs assessment, or the child or young person having otherwise been brought to its attention, the local authority must determine whether an EHC needs assessment is necessary. The local authority must make a decision and communicate the decision to the child’s parent or to the young person within 6 weeks of receiving the request.
Source, Special educational needs and disability code of practice: 0 to 25 years

Assessment decision: Following an EHC needs assessment, the Local Authority makes a decision whether or not to develop an EHC plan.

The whole process of EHC needs assessment and EHC plan development, from the point when an assessment is requested (or a child or young person is brought to the local authority’s attention) until the final EHC plan is issued, must take no more than 20 weeks. Where there are exceptional circumstances, it may not be reasonable to expect local authorities and other partners to comply with the time limits above. The Special Educational Needs and Disability Regulations 2014 set out specific exemptions.
Source, Special educational needs and disability code of practice: 0 to 25 years

SEND Monthly Dashboard: Children and Young people with an EHCP

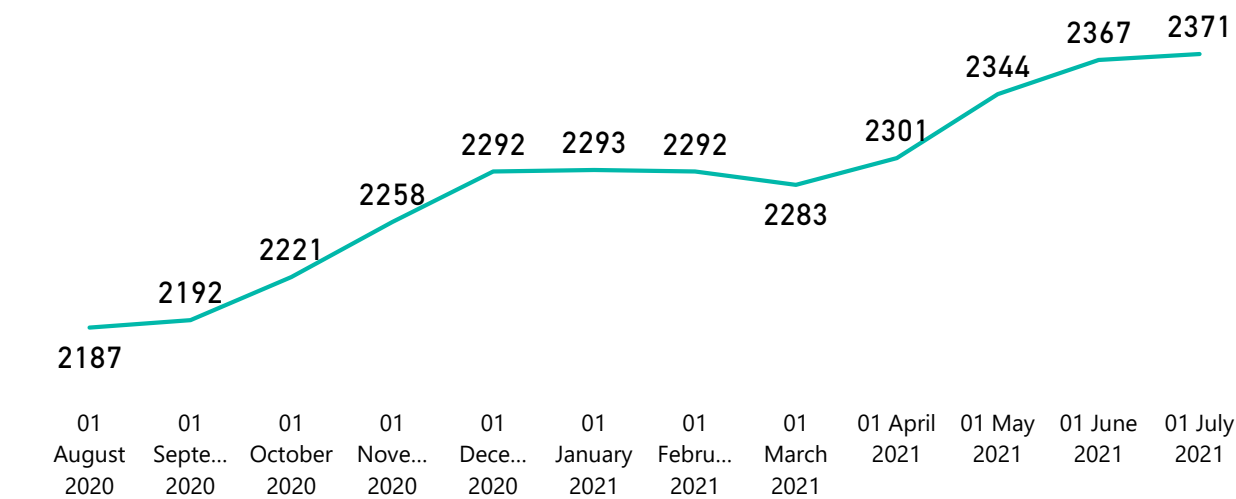
Age Band

All

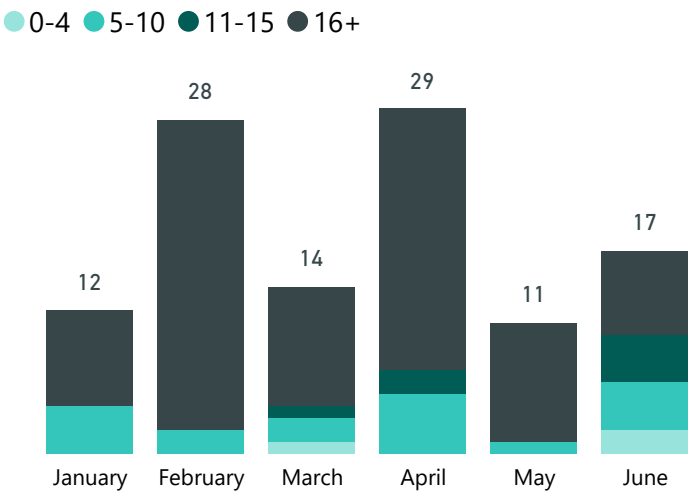
Select current Case Officer

All

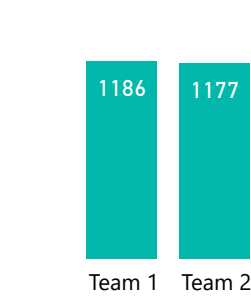
Current EHCP at 1st of the month



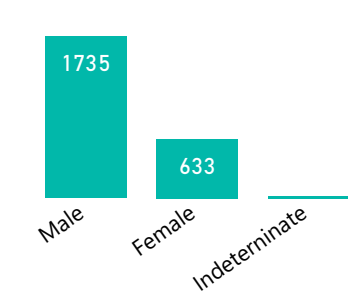
EHCP Ceased during the month, by Age



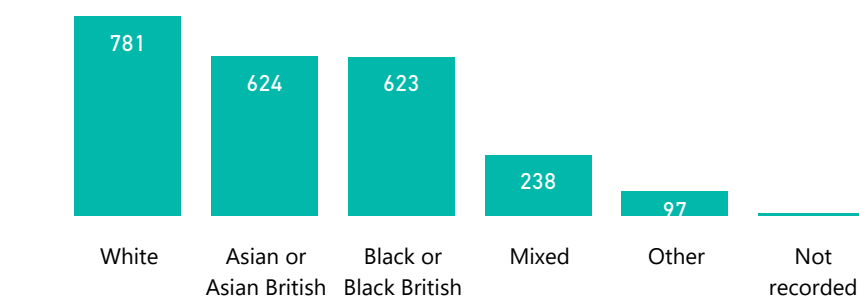
Team



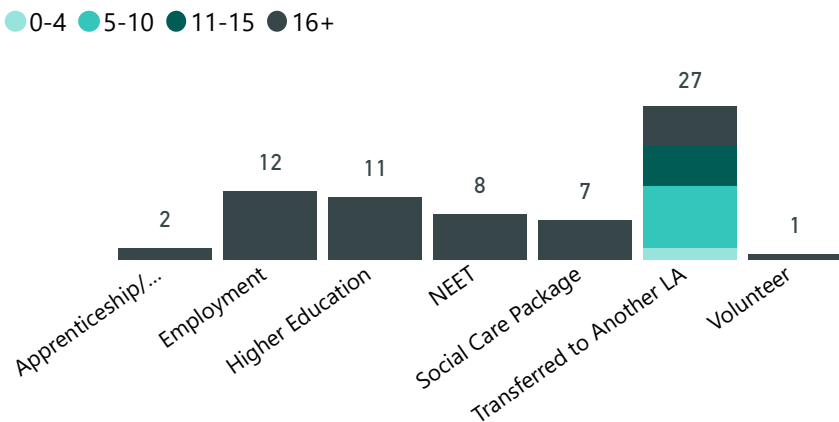
Gender



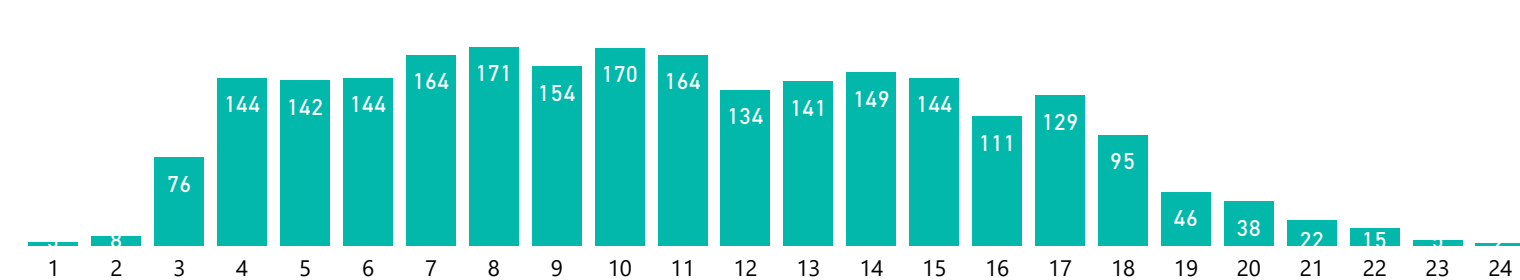
Ethnicity



Reason for EHCP ceasing, from mid-March 2021 onwards



Age at 31/08/2020

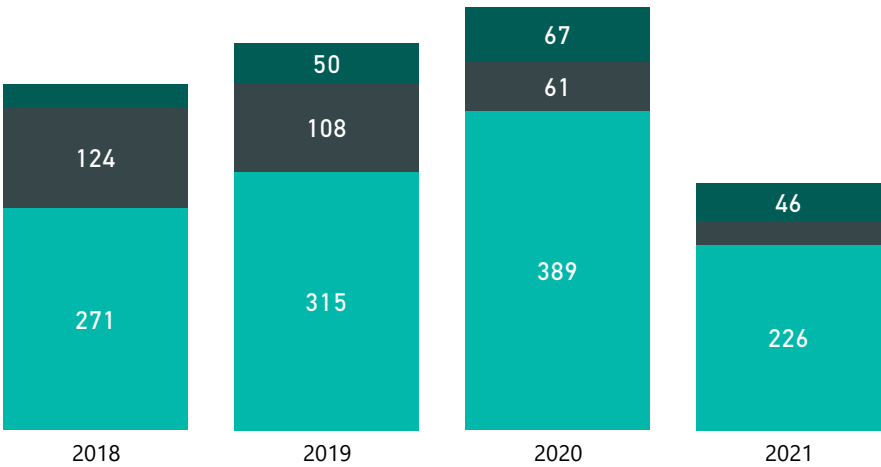


Children with Child Protection Plan	Looked After Children	Young people with a care leaver status of Relevant or Former Relevant	CYP with other social work involvement
26	31	21	205

SEND Monthly Dashboard: EHCP Referrals

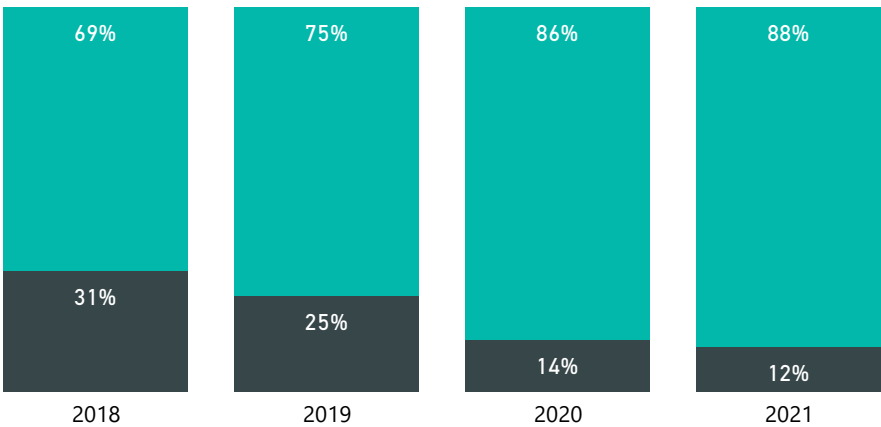
Completed EHCP Referral Decisions (new clients & transfers in)

● Proceed to EHC Assessment ● Decision not to proceed t... ● Transfer in of EHCP f...



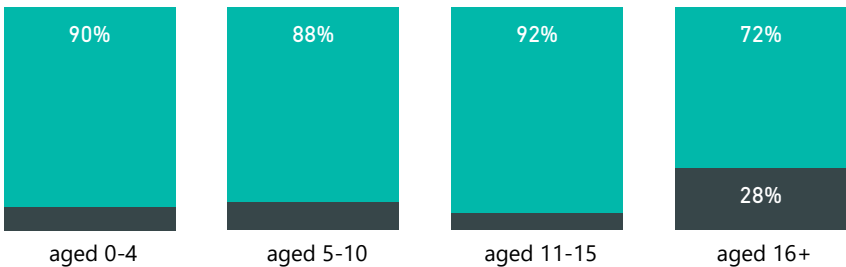
Completed EHCP Referral Decision (new clients)

● c_Decision not to proceed ● c_Multi-Agency SEN Assessment



Completed EHCP Referral Decision 2021 (new clients). Age at date of referral.

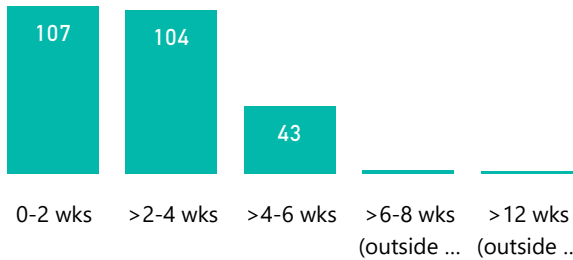
● c_Decision not to proceed ● c_Multi-Agency SEN Assessment



Completed EHCP Referral Decision (new clients & transfers in), 2021

Ref decision	January	February	March	April	May	June
Proceed to EHC Assessment	26	29	45	39	40	47
Decision not to proceed to EHC assessment	3	6	11	3	4	2
Transfer in of EHCP from another LA	5	6	8	10	9	8
Total	34	41	64	52	53	57

Completed EHCP Referral Decisions (new clients), 2021: time between referral and decision whether to assess



Decision whether to assess not yet made (new clients):

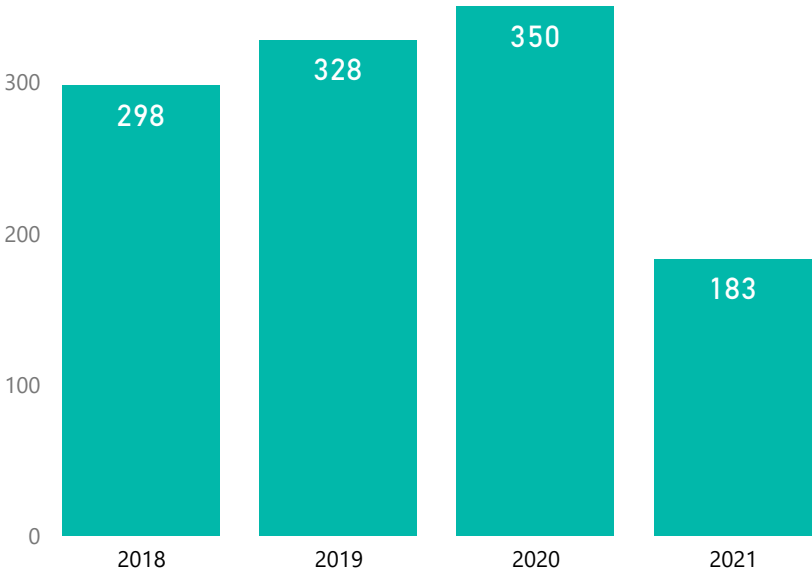
Time since referral receipt



Total
14

SEND Monthly Dashboard: Completed Decisions Following Assessment

Completed Decision Following Assessment (new clients)



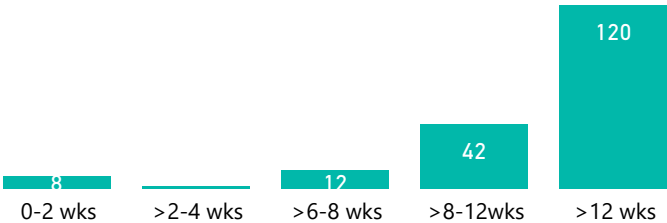
Reasons EHCP Not Provided Following Completed Assessment

Assessment Next Action Reason	2018	2019	2020	2021
Client moved out of Borough	4	5	10	4
Insufficient Information to make decision	1	7	1	
Not Considered Eligible	5	25	16	6

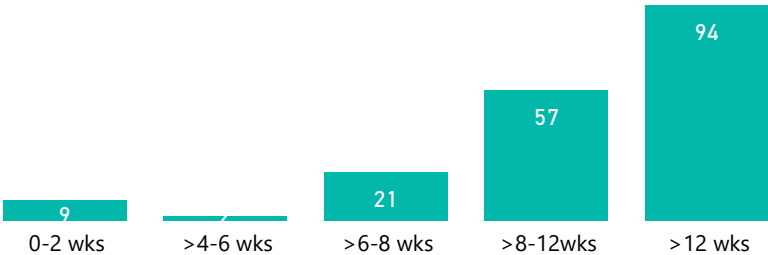
Completed Decision Following Assessment (new clients), 2021

Assessment Next Action (groups)	January	February	March	April	May	June
Develop EHCP	32	21	47	34	22	17
EHCP Not required		1	6		3	
Total	32	22	53	34	25	17

Time between referral receipt & decision whether to issue EHCP, 2021

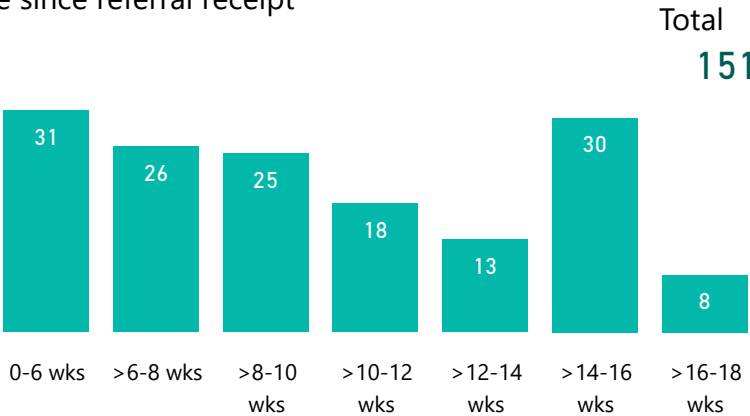


Time between decision to assess & decision whether to issue EHCP, 2021

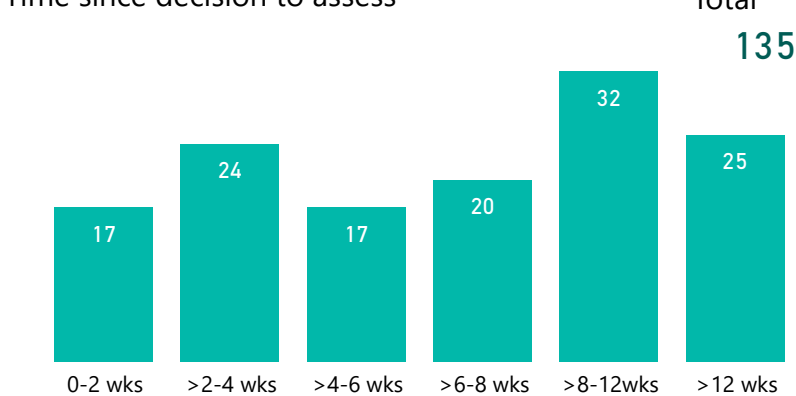


Decision whether to issue plan not yet made (new clients):

Time since referral receipt



Time since decision to assess



SEND Monthly Dashboard: New* EHCP Issued (Including Exemptions)

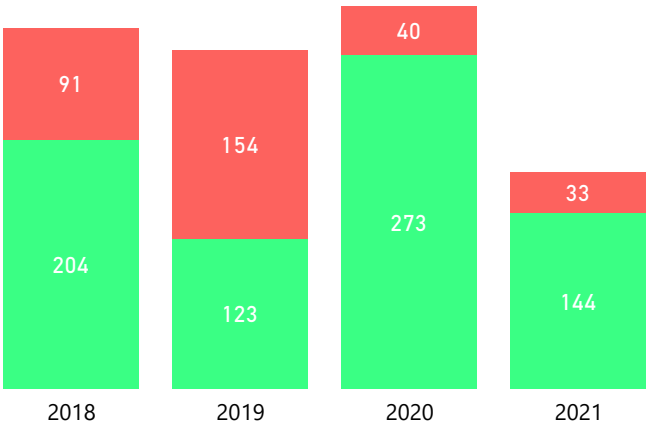
*Not including conversions and transferred-in EHCP

Select current Case Officer

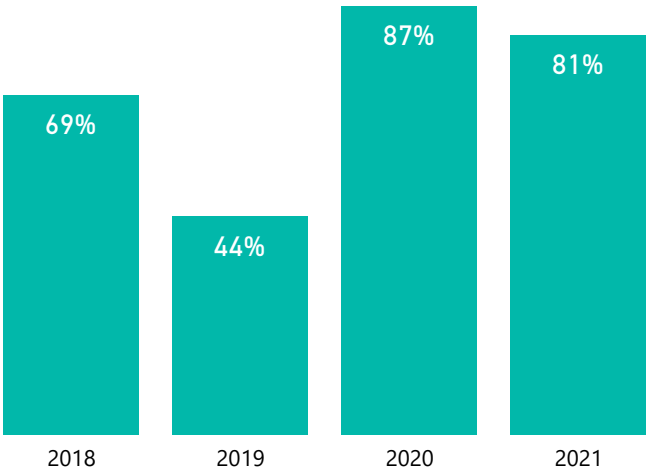
All

New EHCP Issued

Green Red

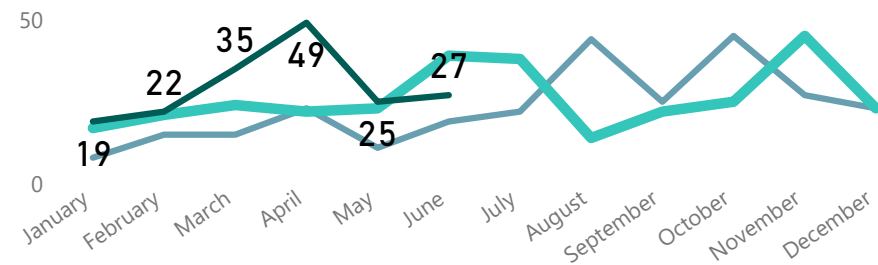


New EHCP issued within 20 weeks (Target 85%)

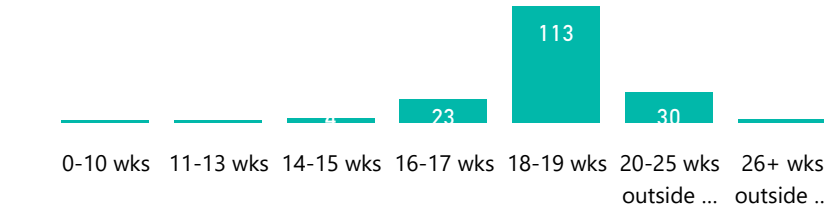


New EHCP Issued During Month

2019 2020 2021

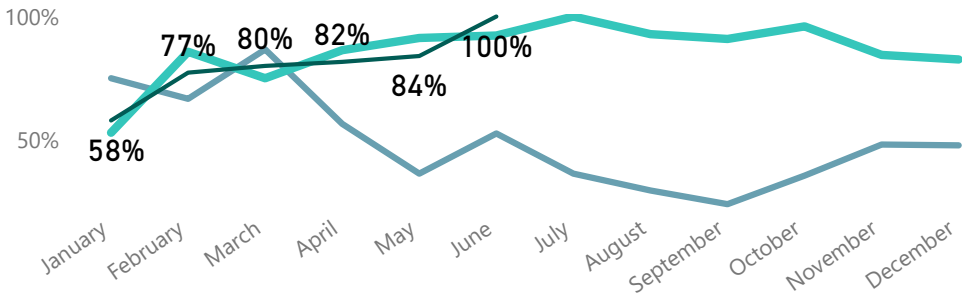


Time Between Referral Receipt & Issue of EHCP (new clients), 2021

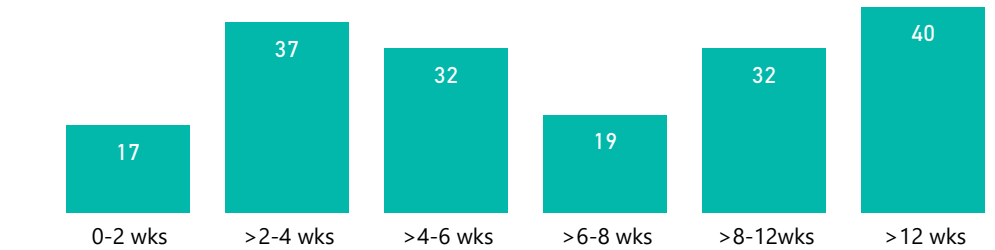


New EHCP Issued During Month Within 20 weeks (Target 85%)

2019 2020 2021



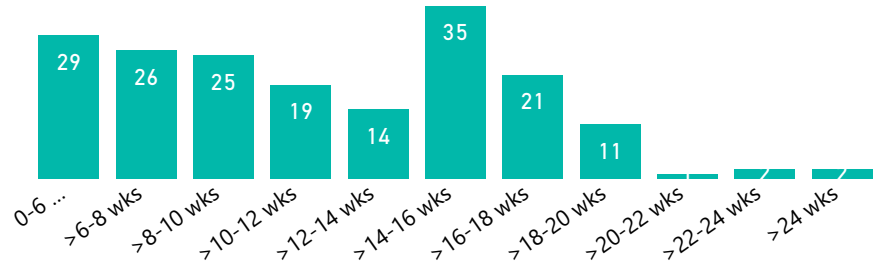
Time Between Decision to Issue & Issue of EHCP (new clients), 2021



EHCP Not Yet Issued (new clients):

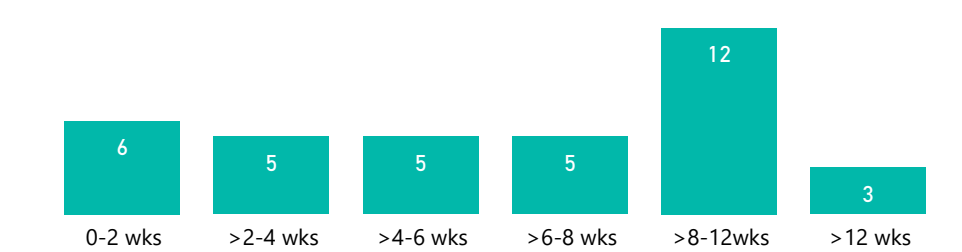
Time since referral receipt

Total
185



Time since decision to issue EHCP

Total
36



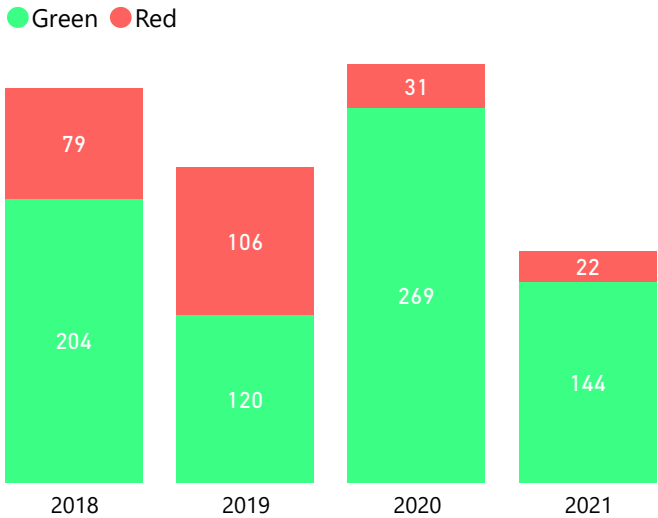
SEND Monthly Dashboard: New* EHCP Issued (Excluding Exemptions)

*Not including conversions and transferred-in EHCP

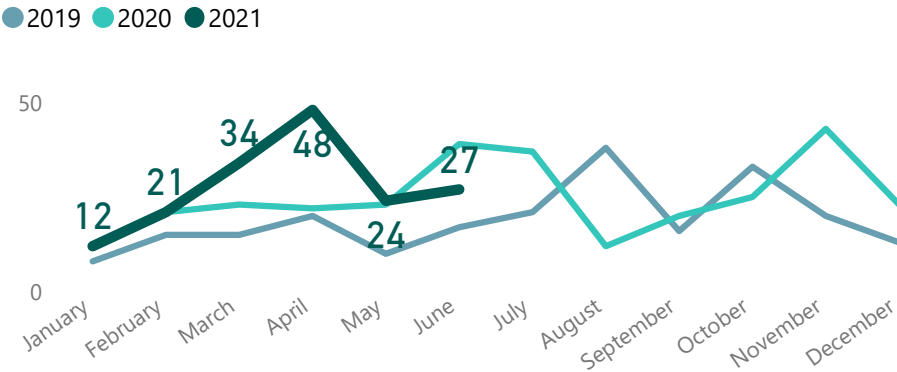
Select current Case Officer

All

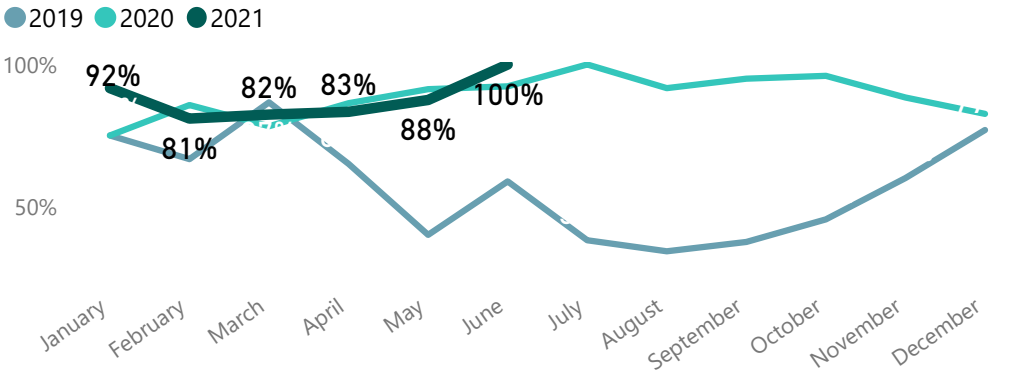
New EHCP issued



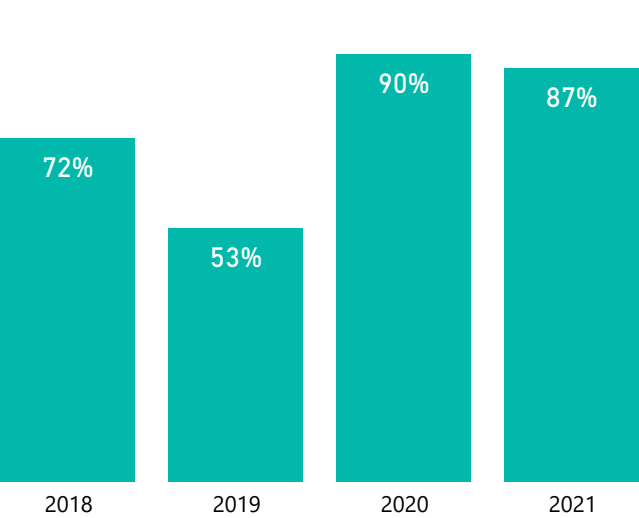
New EHCP issued in the month



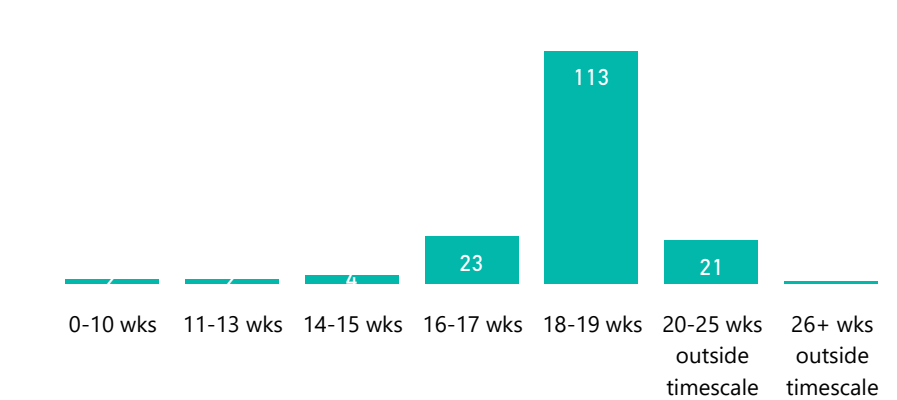
EHCP issued in the month within 20 weeks



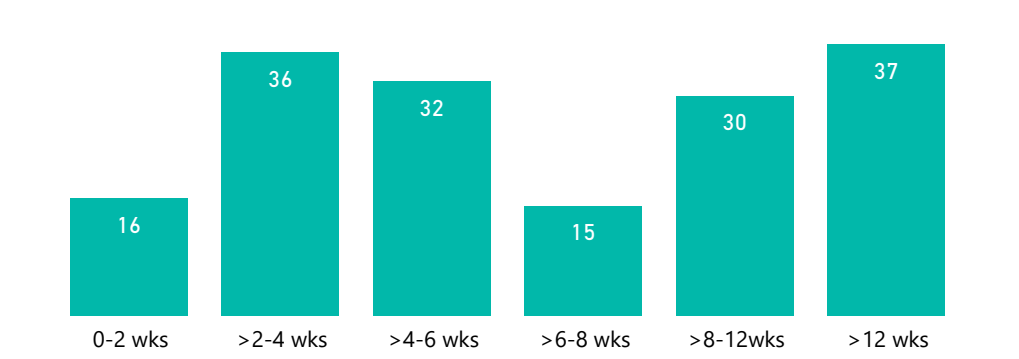
New EHCP issued within 20 weeks



Time from referral receipt & EHCP issue (new clients), 2021



Time from the decision to issue a plan, to the issue of the EHCP (new clients), 2021

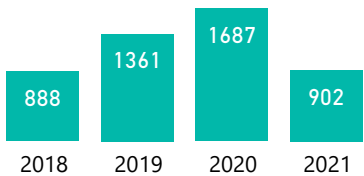


SEND Monthly Dashboard: Review Status

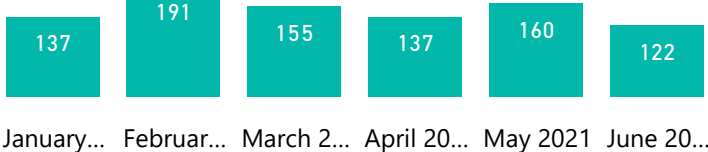
Select the Team that completed the review

All

Completed Reviews



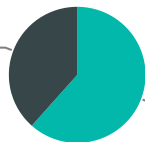
Completed Reviews, 2021



Total
902

Current Clients that have held an EHCP for at least 12 months. Number and Percentage of these clients reviewed in the last 12 months

Not Reviewed
759 (38%)



Reviewed
1216 (62%)

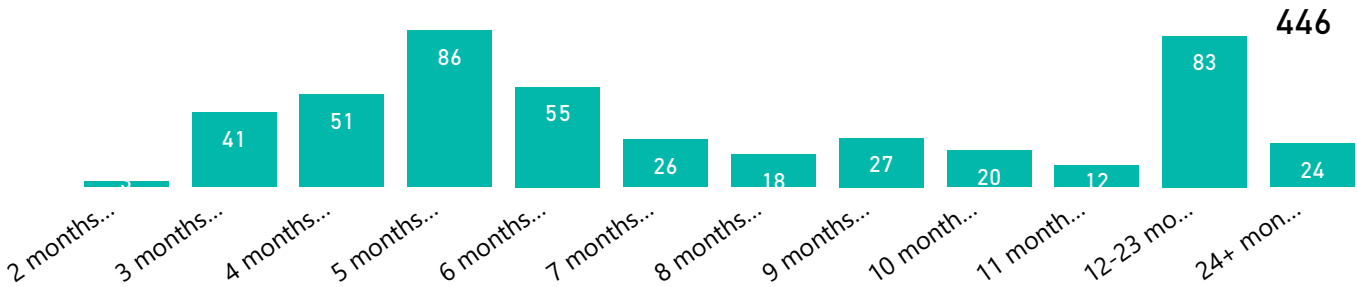
Select the Team responsible for reviewing the case

All

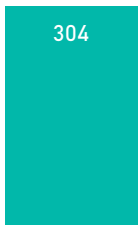
Select the worker responsible for reviewing the case

All

Overdue Reviews: Status determined by the length of time since the last Review/Issue of EHCP



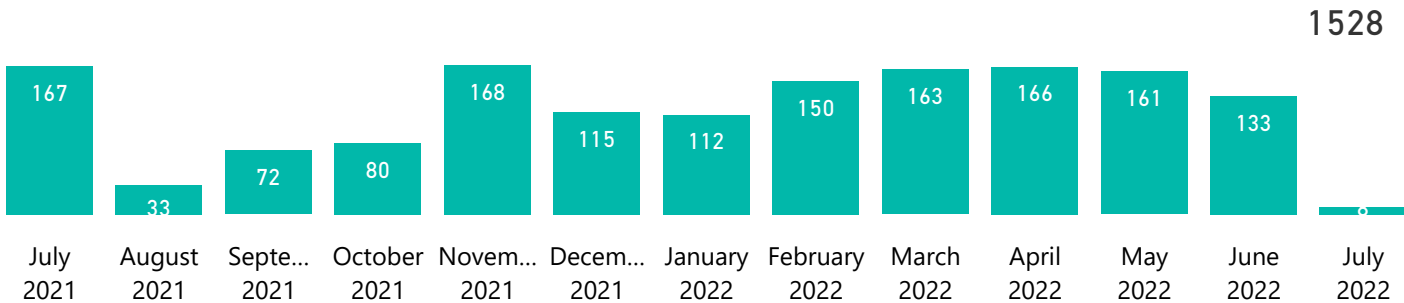
Cases with Reviews due - 12-14 months since last review/EHCP



EHCP for 12 months or more			
	Reviewed in last 12 months	Not reviewed in last 12 months	percentage reviewed
Apr-21	1117	826	57%
May-21	1214	743	62%
Jun-21	1216	759	62%

*Where the last review or final EHCP was completed between 12-14 months ago, they are not considered to be part of the 'overdue' reviews – this is because the SEND code of practice stipulates a period of 8 weeks from the date of the review to any amendments to the plan being completed and agreed with parents. If the time since the last review/final EHCP completion extends beyond 14 months, they are counted as 'overdue'.

Cases with reviews due in the future: date determined by the length of time since the last Review/Issue of EHCP.



Cases in the process of being issued an updated Draft or Final Plan

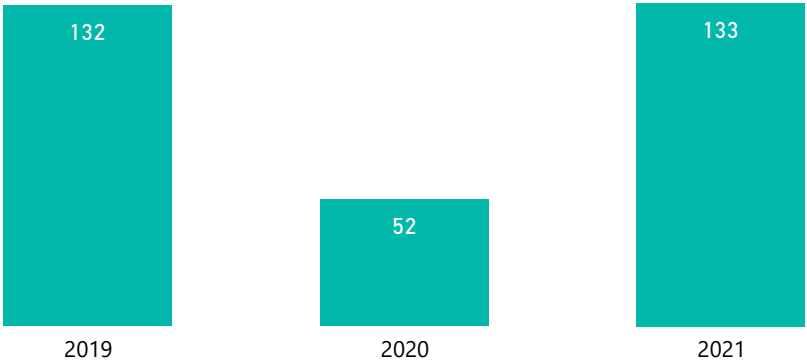


SEND Monthly Dashboard: Referrals Not Related to EHCPs

Select Case Officer

All

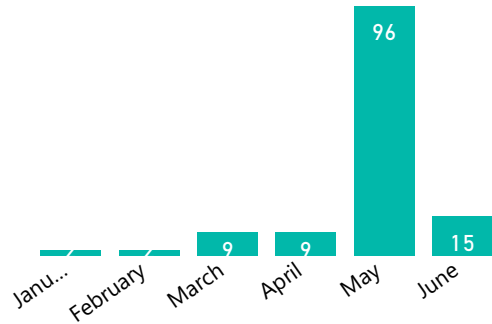
Completed Non-EHC Referrals



Completed Non-EHC Referrals

Ref decision	2019	2020	2021
Request for additional funding	10	5	2
School Place request agreed (CYP out of borough)	4	4	6
School Place request declined (CYP out of borough)	117	43	125

Completed Non-EHC Referrals, 2021



Completed Non-EHC Referrals, 2021

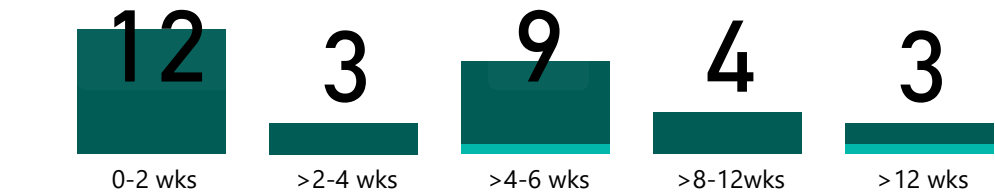
Ref decision	January	February	March	April	May	June
Request for additional funding			1	1		
School Place request agreed (CYP out of borough)			2	1		3
School Place request declined (CYP out of borough)	2	2	6	7	96	12
Total	2	2	9	9	96	15

Decision not yet made:

Total
31

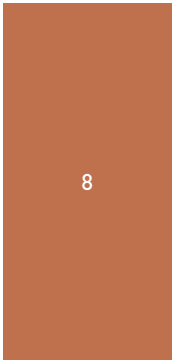
Time since referral receipt

Additional funding request Out of borough request for LBWF school place



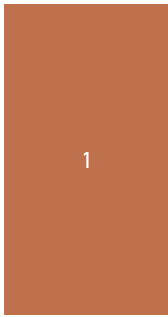
SEND Monthly Dashboard: Data Quality Summary

Worker Relationship not recorded or not recorded correctly



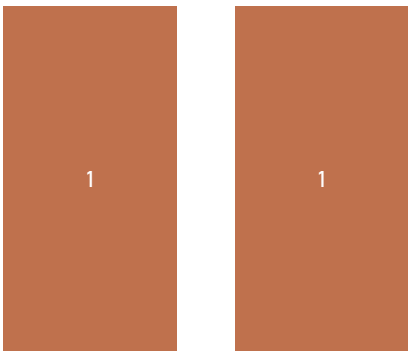
'Decision taken' does not correspond with 'Next Action' recorded

Referral Ne... ● c_Multi-Agency SEN Assessment



'Decision taken' does not correspond with 'Next Action' recorded

Referral Nex... ● c_Decision not to proceed



Gender not recorded



The child/young person does not have a scheduled review



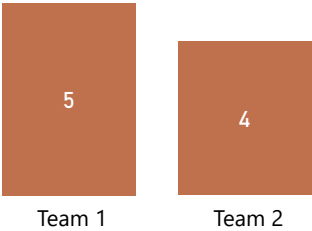
Exemption recorded unnecessarily as EHPC issued (Blank) within 20 weeks



Referral Next Action = Out of borough request, however the Decision Taken recorded doesn't correspond with this selection



The 'Date of Review' recorded is incorrect



The 'Date of Review' field has been left blank

