

Waltham Forest Parent Forum



Office: 99 Leyton Green Road, Leyton, E10 6DB

Website: www.walthamforestparentforum.com

Email: walthamforestparentforum@live.co.uk

Telephone: 07528 433640 / 07794 298496

Safeguarding Adults at Risk Policy

Agreed by Steering Group: April 2026

Review date: April 2027

1. Purpose

Waltham Forest Parent Forum is committed to safeguarding adults at risk and promoting their wellbeing.

Many of the parent carers we work with may be considered adults at risk, and this policy sets out how we respond to concerns and support safe practice.

2. Legislation and Guidance

This policy is based on:

- Care Act 2014
- Mental Capacity Act 2005
- Safeguarding Vulnerable Groups Act 2006
- Human Rights Act 1998

WFPP follows the procedures of the Waltham Forest Safeguarding Adults Board and will refer concerns in line with local authority guidance.

3. Scope

This policy applies to:

- Steering Group members
- Staff (paid or unpaid)
- Volunteers and representatives
- Anyone acting on behalf of WFPP

4. Key Principles

- Adults have the right to live free from abuse and neglect
- Safeguarding is everyone's responsibility
- Individuals should be supported to make their own decisions wherever possible
- Concerns must be reported promptly

5. Types of Abuse

- Physical abuse
- Emotional or psychological abuse
- Sexual abuse

- Financial or material abuse
- Neglect or omission
- Self-neglect

6. Recognising Concerns

Staff and volunteers should be alert to:

- Changes in behaviour
- Signs of fear or distress
- Financial concerns
- Poor living conditions or care

7. Responding to Disclosures

- Listen carefully and take concerns seriously
- Do not promise confidentiality
- Respect the adult's views and wishes where appropriate
- Record information clearly
- Report concerns immediately

8. Reporting Concerns

- In an emergency, call 999
- Otherwise report to a safeguarding lead

Safeguarding Leads:

- Carol Prideaux
- Sarah Ahmet

Concerns will be referred to Adult Social Care or other appropriate services in line with local procedures.

9. Mental Capacity and Consent

Where appropriate, WFPF will consider an individual's capacity to make decisions and will follow the principles of the Mental Capacity Act.

10. Allegations Against Adults

Any concerns about staff or volunteers must be reported and managed appropriately.

11. Safe Recruitment and DBS

- Safer recruitment practices are followed
- DBS checks are obtained where appropriate
- Checks are reviewed regularly

12. Training

All staff and volunteers receive safeguarding training appropriate to their role.

13. Monitoring and Review

This policy will be reviewed annually and updated as needed.