



## WFPF Rules of Membership

1. All parents and / or carers of disabled children and young people aged 0 to 25 living in the London Borough of Waltham Forest can be members of the Forum.
2. Members are encouraged to attend meetings and events. If members are unable to attend meetings then contact by phone or email is welcomed.
3. Forum Members will not use meetings to air grievances / complaints about issues pertaining to an individual or organisation that should be dealt with via a relevant complaints procedure.
4. Forum members will ensure that other members have the opportunity to appropriately express their opinions at meetings.
5. Forum members will show respect to each other and guest speakers at meetings at all times.
6. Forum members will ensure that any confidential matters arising at meetings are kept confidential.
7. Forum members will make every effort to ensure that assigned tasks are completed within an agreed time.
8. Forum members will agree on issues to take up with the appropriate key policy makers etc.
9. Forum members will have one vote which they can use for electing the Parent Participation Director, Chair, Secretary, Treasurer and Steering Group Members to decide the outcome of issues debated within the Forum.
10. Members wishing to raise issues at meetings should contact the Parent Participation Directors and request this item to be added to the meeting agenda.
11. Members will not use the WFPF for the purpose of fund raising for other groups or organisations.
12. Members will sign to confirm that they have read, understood and agree with the Rules of Membership and Statement of Purpose.